

## ***"Perfect Love Casts Out Fear"***

### **Christ Episcopal Church Vestry Meeting Minutes**

**April 25, 2017**

**7:00 p.m.**

**New Brick**

**Members Present:** Fr. Earl Mullins, Jan Deboissiere, Dione Mahoney, J.B. Hanson, Ron Couch, Sonni Aribiah, Steve Alpern, Duane Smith, Shari Underwood, Preethi Jackson, Terry Hurford, George Toth

**Members Absent:** Michael Humkey, Glenda Sanchez, Paula Rees

The evening begins at 7:00 pm in New Brick with a prayer led by Fr. Mullins followed by dinner provided by Duane Smith. After dinner, the Vestry introduced themselves to Fr. Mullins, each sharing a few personal details with the group. Then, Fr. Mullins shared his story with the Vestry.

Afterwards, Dionne Mahoney led a meditation from the book "Lies We Believe About God".

The Interim Rector, Fr. Mullins, called the meeting to order at 8:05 pm.

#### **Minutes (attached):**

**Motion-** To accept the minutes of the March 2017 Vestry meeting was seconded and approved unanimously with no abstentions.

Corrections: Some minor corrections.

#### **Treasurer's Report (attached):**

We know that large maintenance repairs loom ahead and we've started a NB Roof Reserve and PH Roof Reserve to help structure for better long term maintenance funding. However, we still need to pay the bills now. In March we continue need to use our Cash reserve, which hinders our ability to fund the maintenance reserves!

A brief discussion on the Treasurer's report was held. Time in the discussion was devoted towards various building & grounds expenditures relative to specific budget line items.

**Motion-**To accept the March Treasurer's report for audit was seconded and approved unanimously with no abstentions.

### **Correspondence:**

- None

### **Review of Items Presently Before the Vestry**

- Discernment Report (Steve) – The Vestry discussed the results of the "12 Questions" mini-discernment sessions held in the early spring of 2017.

**Motion-**To accept the portfolio ("12 Questions") as presented by the Discernment Committee Treasurer's report for audit was seconded and approved unanimously with no abstentions.

A discussion of the Parish Profile was also held. Password protection of certain church documents, specifically the minutes of the monthly Vestry meetings and Budget updates, posted on-line was one of the topics.

**Motion-** To institute a new standard practice to post the approved minutes of the Vestry meeting and approved monthly financial statements on the Christ Church webpage. The documents would be password protected and the password would be made available to all parishioners. The motion was seconded and approved unanimously with no abstentions.

The Vestry adjourned for dessert at 9:20 pm.  
The Vestry returned from dessert at 9:30 pm.

**Motion-** To approve the parish profile was seconded and approved unanimously with no abstentions.

A short discussion on the "Community Portfolio Information" document was held. One decision that needs to be made is an agreement on the proposed salary range for the incoming rector. A separate meeting with relevant stakeholders (Wardens, Treasurer, Discernment Committee Chairs) will be held soon. The Vestry will likely hold a

virtual vote to adopt recommendations originating from that separate meeting.

- 2015 Financial Audit (Terry) – No update this month.
- Posting of Minutes and Financial Reports On-line (Steve) -
- Rectory Renovations (George) – Recommendations will be passed to the Building and Grounds committee.

### **New Business:**

- Christ Church approached about Counseling Center – A decision will be deferred until a new rector is called.
- Buildings & Grounds Committee update (Sonni) – The committee is in the process of forming and there appears to be significant interest among parishioners for this vital group.
- Additional Committees - None
- Notice of work on drainage pond- Update (George) – George briefly updated the status of this work.

### **Sexton Report (attached):**

The Vestry carefully considered and reviewed, but did not discuss, the Sexton's report.

These topics were included in the report:

- **Sprinkler System Repair and Inspection in NB**
- **HVAC Repair NB**
- **Storm Pond Issues**
- **Spring Property Day is April 1<sup>st</sup>**
- **Volunteer Help**

### **Ministry Coordinator's Report (attached):**

The Vestry carefully considered and reviewed, but did not discuss, the Ministry Coordinator's report.

**Motion-** To accept the program reports was seconded and approved unanimously with no abstentions.

### **Other Business:**

Preethi updated the Vestry on the status of the AED devices that will be installed soon. Locations of the devices and training opportunities were

discussed. The county fire department will be holding a kick-off training session for the devices on May 6<sup>th</sup>.

Sonni reminded the Vestry that the Council of Commission meeting is taking place on May 15<sup>th</sup>.

**Executive Session:**

The Vestry entered Executive Session at 9:55 pm.

The Vestry exited Executive Session at 10:26 pm with no action taken.

**Next Meeting:** May 23, 2017

- **Dinner:** - George, Ron
- **Meditation:** - Paula
  - **Information Table:** May – Jan DeBoissiere
  - June – Preethi Jackson
  - July – Dione Mahoney

Meeting adjourned at 10:27 PM with a Prayer said in unison by the Vestry.

Respectfully submitted,

Ron Couch,  
Registrar

## Action Items

Item	Description	Assigned By	Assigned To	Date Assigned	Status
2015-8	Wardens and the Rector to meet with the Friends of Old Brick Executive Committee to discuss plans for the future financial structure of the FoOB organization	Fr. Richard	Fr. Richard, Wardens	8/25/2015 DUE: 12/15/2015	(Open) Rector recommends that the fund is kept separate and remain under control of the Wardens. 10/27/2015
2016-1	Contact a licensed home inspector to visit and assess the Rectory	R. Warlow	D. Campagna	3/29/2016 DUE: 4/26/2016	CLOSED on 5/24/2016 Donna has contacted an inspector who will evaluate the property on 5/2/2016
2016-2	Investigate and report options for charitable uses of the Rectory. Report progress at the next Vestry meeting.	R. Warlow	T. Hurford	3/29/2016 DUE: 4/26/2016	(Open) Terry has been soliciting parishioners to serve on a special subcommittee
2016-3	Terry Hurford to investigate a negative expense on the Special Designated Funds Report	R. Warlow	T. Hurford	4/26/2016 DUE: 5/23/2016	CLOSED on 5/23/2016 Terry reported his findings at the May 2016 Vestry Meeting
2016-4	Ask Renee to get additional quotes for emergency defibrillator systems. Discuss with the Lucente family about the possibility of using the memorial fund for this system.	R. Warlow	R. Warlow	4/26/2016 DUE: 5/23/2016	CLOSED on 5/23/2016
2016-5	Conduct additional research on emergency	R. Warlow	P. Jackson	4/26/2016 DUE: 5/24/2016	CLOSED on 5/23/2016

