

"Perfect Love Cast Out Fear"

Christ Episcopal Church Vestry Meeting Minutes

January 24, 2017

7:00 p.m.

Lower Level New Brick

Members Present: Jan Deboissiere, Dione Mahoney, J.B. Hanson, Ron Couch, Sonni Aribiah, Steve Alpern, Fr. John Stonesifer, Duane Smith, Glenda Sanchez, Terry Hurford, Paula Rees, Michael Humkey, Shari Underwood

Members Absent: George Toth, Preethi Jackson

The evening begins in New Brick at 6:45 PM with a dinner hosted by Jan Deboissiere and Terry Hurford.

The Rev. Dr. Stonesifer called the meeting to order at 7:05 pm, with a meditation by J.B. Hanson led the meditation.

Minutes (attached):

Motion- To accept the minutes of the December 2016 Vestry meeting was seconded and approved unanimously with no abstentions.

Corrections: Meeting minutes from November about August.

Correspondence:

- Letter from Rev. Stonesifer
- Letter of thanks from the Baltimore International Seafarer's Center
- Letter of thanks from the **Elicott City Fund (???)**

Treasurer's Report (attached):

We are happy to report that we were able to make all of our budgeted payments for the year! We've had a strong 2016, and were able to rebuild our cash reserve to \$20,000 and fund our vestry reserves to offset expenses in 2017 to call a new Rector. Thank you to everyone! Let's make 2017 just as strong!

A short discussion on the various reports was held.

Motion-To accept the December Treasurer's report for audit was seconded and approved unanimously with no abstentions.

Motion-To affirm the distribution of the 2016 surplus into the cash reserve (\$2,872.32), the vestry reserve (\$12,000), and the maintenance reserve (\$1,999.17) was seconded and approved unanimously with no abstentions.

Review of Items Presently Before the Vestry

- Discernment Process/Consultant (Sonni) – Discussion about hiring an independent consultant to coordinate the work of both the Discernment and Self-Study committees was held. Sonni conducted a search and reported on several candidates for this role. A discussion was held about the relative merits and costs associated with each candidate and a motion was made.

Motion – To engage the Rev. Earl Mullins and ask him to serve as our Search Consultant was seconded...

AMENDMENT: To cap the travel expenses at \$500 at this time to be revisited as necessary.

...and approved unanimously with no abstentions.

- Site Evaluation Discussion (Sonni) – The site evaluation was completed in December and a draft report was submitted to the Vestry from EMG. The Vestry reviewed the draft report, questions were posed and a brief discussion was held. Fr. Stonesifer reported on a letter from the Owen Brown Community Association. The association is requesting that the church conduct a few minor repairs and clean-up activities before February 18th. There will be a Men's Fellowship and Rectory Work Day on February 11th to take actions that will help remedy these issues associated with the upkeep of the Rectory.

Executive Session:

The Vestry entered into Executive Session at 8:20 pm.

After some discussion, the Vestry exited Executive Session at 8:41 pm with no action taken.

Warden's Report:

Topics discussed:

- Convention Delegates and Alternates: We need three delegates and two alternates. The convention is May 12th-14th.
- Confidentiality: Vestry members are expected to sign a confidentiality agreement. Confidentiality is a key requirement for Vestry service.
- Next Vestry Meeting: Next Vestry meeting is on Shrove Tuesday. Can we move the meeting to the 21st? After some discussion, it was decided to keep the next meeting on February 28th as originally planned.
- Vestry Conference will be re-scheduled in the month of March.
- Buildings and Grounds committee will be reconstituted in early 2017.
- Happy Birthday Preethi!

Interim Rector's Report:

- Thank you to Sonni and Glenda for overseeing church affairs while Fr. Stonesifer was away on vacation. Fr. Stonesifer presented the Wardens with a small gift from the Caribbean.
- Search Process/Bias Workshop Confirmed – (1/28; 9:00am – 12:30 pm)
- Worship Schedule – Daryl Davis (Feb 19; 10:30 am)
- Spring Calendar Commission Planning: February 4th (9am) –

Sexton Report (attached):

These topics were included in the report:

- **New & Old Brick Holiday Cleaning-**
- **New Parish Hall Door Lights**
- **Sprinkler System Repair in NB**
- **Volunteer Help –**

Christ Church Link Report (attached):

The Vestry did not discuss the Christ Church Link report.

Ministry Coordinator's Report (attached):

The Vestry did not discuss the Ministry Coordinator's report.

Motion-To accept the Program Ministry reports added to the minutes was seconded and approved unanimously with no abstentions.

Other Business (attached):

These topics were discussed.

- **Abandoned car update –**

Next Meeting: February 28, 2016

- **Dinner:** On Your Own
- **Meditation:** - George Toth
 - **Information Table:** January – Steve Alpern
February – JB Hanson
March – ?

Meeting adjourned at 9:25 PM with a prayer from Fr. Stonesifer.

Respectfully submitted,

Ron Couch,
Registrar

Action Items

Item	Description	Assigned By	Assigned To	Date Assigned	Status
2015-8	Wardens and the Rector to meet with the Friends of Old Brick Executive Committee to discuss plans for the future financial structure of the FoOB organization	Fr. Richard	Fr. Richard, Wardens	8/25/2015 DUE: 12/15/2015	(Open) Rector recommends that the fund is kept separate and remain under control of the Wardens. 10/27/2015
2016-1	Contact a licensed home inspector to visit and assess the Rectory	R. Warlow	D. Campagna	3/29/2016 DUE: 4/26/2016	CLOSED on 5/24/2016 Donna has contacted an inspector who will evaluate the property on 5/2/2016
2016-2	Investigate and report options for charitable uses of the Rectory. Report progress at the next Vestry meeting.	R. Warlow	T. Hurford	3/29/2016 DUE: 4/26/2016	(Open) Terry has been soliciting parishioners to serve on a special subcommittee
2016-3	Terry Hurford to investigate a negative expense on the Special Designated Funds Report	R. Warlow	T. Hurford	4/26/2016 DUE: 5/23/2016	CLOSED on 5/23/2016 Terry reported his findings at the May 2016 Vestry Meeting
2016-4	Ask Renee to get additional quotes for emergency defibrillator systems. Discuss with the Lucente family about the possibility of using the memorial fund for this system.	R. Warlow	R. Warlow	4/26/2016 DUE: 5/23/2016	CLOSED on 5/23/2016
2016-5	Conduct additional research on emergency	R. Warlow	P. Jackson	4/26/2016 DUE: 5/24/2016	CLOSED on 5/23/2016

