

"Perfect Love Cast Out Fear"

Christ Episcopal Church Vestry Meeting Minutes

February 28, 2017

7:00 p.m.

Old New Brick

Members Present: Jan Deboissiere, Dione Mahoney, J.B. Hanson, Ron Couch, Sonni Aribiah, Steve Alpern, Fr. John Stonesifer, Duane Smith, Glenda Sanchez, Terry Hurford, Paula Rees, Michael Humkey, Shari Underwood, George Toth, Preethi Jackson

Members Absent: None

The evening begins in New Brick at the annual Shrove Tuesday pancake dinner.

The Rev. Dr. Stonesifer called the meeting to order at 6:55 pm, with a meditation George Toth led the meditation.

Minutes (attached):

Motion- To accept the minutes of the January 2016 Vestry meeting was seconded and approved unanimously with no abstentions.

Corrections: Dinner was hosted by Jan Deboissiere and Terry Hurford.

Correspondence:

- None

Treasurer's Report (attached):

Welcome to the New Year! We look forward to a great year and we are off to a great start. However we know that large maintenance repairs loom ahead. We've started a NB Roof Reserve and PH Roof Reserve to help structure for better long term maintenance funding.

A short discussion on the various reports was held. The first installment of repayment from Fr. Richard was received.

Motion-To accept the January Treasurer's report for audit was seconded and approved unanimously with no abstentions.

Review of Items Presently Before the Vestry

- 2015 Financial Audit (Terry) – No update this month.
- Site Evaluation Update (Sonni) – A brief update on the status of the report was provided. Questions and comments from the Vestry and church staff were communicated to the site evaluation contractor. The HVAC and a few other items require attention soon. Once the full report is complete and all the data is gathered, these items will be prioritized and addressed by the Buildings and Grounds Commission. A short discussion was held.

Executive Session #1:

The Vestry entered into Executive Session at 7:32 pm.

After some discussion, the Vestry exited Executive Session at 8:06 pm with no action taken.

Warden's Report:

Topics discussed:

- Vestry Conference will be re-scheduled from March until late spring. Glenda will poll the Vestry for the best date to hold this event. Event will be a dinner on Friday and 9-12 on Saturday.

Interim Rector's Report:

- Worship Schedule: Daryl Davis March 12, 10:30 am worship – This event was rescheduled to accommodate a family emergency for Mr. Davis.
- Spring Calendar Commission Planning: follow-up – The Vestry reviewed a handout from Fr. Stonesifer detailing some of the commissions and committees associated with the ministries of Christ Church. A discussion was held.

Other Business (attached):

These topics were discussed.

- Fr. Stonesifer is exploring the possibility of identifying an Episcopal Youth Services Volunteer to help work with Christ Church Link. Ideally, this person would have a passion for service and would be able to help bring Link into the 21st century.
- A discussion about the past and future of Link was held. One point brought up and discussed was that the original mission of Link, a telephone-based referral service, has been de-emphasized over the years in favor of a set of ancillary outreach services (backpack ministry, etc.). There is considerable interest in continuing these services. Nothing was decided.
- Self-Study Committee Report: Jan Deboissiere passed out copies of the Christ Church Profile and a discussion was held.
- Discernment Committee Report: Steve Alpern briefed the Vestry on the progress and status of the search. On Sunday 2/26, 26 parishioners attended a 12-Question feedback session after the 10:30 worship service. This session and format appeared to be very successful. Other 12-Question feedback sessions will be forthcoming. A Parish portfolio is expected to be completed by the end of April.
- A proposal for daycare lease space was mentioned.
- Preethi gave an update on the defibrillators and a discussion was held. At its conclusion, Preethi was empowered to purchase the defibrillators and send the bill to the church office in accordance with a motion passed in 2016. A need to hold training seminars with the equipment was identified.
- **Motion-** For the Interim Rector and Registrar draft a letter of thanks to be delivered to the members of the Self-Study Committee on behalf of their hard work was seconded and approved unanimously with no abstentions.

Executive Session #2:

The Vestry entered into a second Executive Session at 9:27 pm.

After some discussion, the Vestry exited Executive Session at 9:34 pm with no action taken.

Sexton Report (attached):

These topics were included in the report:

- **New Parish Hall Lights**
- **New Parish Hall Foyer Lights**
- **Sprinkler System Repair and Inspection in NB**

- **Lower Level Entry Door Repair in NB**
- **New Brick Moveable Wall Fabric Repairs**
- **New Brick Sanctuary Lights Cleaned**
- **Volunteer Help**

Christ Church Link Report (attached):

The Vestry did not discuss the Christ Church Link report.

Ministry Coordinator's Report (attached):

The Vestry did not discuss the Ministry Coordinator's report.

Other Business (attached):

These topics were discussed.

- **Abandoned car update –**

Next Meeting: March 28, 2017

- **Dinner:** Sonni, Preethi
- **Meditation:** - Sonni Aribiah
 - **Information Table:** February – JB Hanson
March – Paula Rees
April – Duane Smith

Meeting adjourned at 9:35 PM with a prayer from Fr. Stonesifer.

Respectfully submitted,

Ron Couch,
Registrar

Action Items

Item	Description	Assigned By	Assigned To	Date Assigned	Status
2015-8	Wardens and the Rector to meet with the Friends of Old Brick Executive Committee to discuss plans for the future financial structure of the FoOB organization	Fr. Richard	Fr. Richard, Wardens	8/25/2015 DUE: 12/15/2015	(Open) Rector recommends that the fund is kept separate and remain under control of the Wardens. 10/27/2015
2016-1	Contact a licensed home inspector to visit and assess the Rectory	R. Warlow	D. Campagna	3/29/2016 DUE: 4/26/2016	CLOSED on 5/24/2016 Donna has contacted an inspector who will evaluate the property on 5/2/2016
2016-2	Investigate and report options for charitable uses of the Rectory. Report progress at the next Vestry meeting.	R. Warlow	T. Hurford	3/29/2016 DUE: 4/26/2016	(Open) Terry has been soliciting parishioners to serve on a special subcommittee
2016-3	Terry Hurford to investigate a negative expense on the Special Designated Funds Report	R. Warlow	T. Hurford	4/26/2016 DUE: 5/23/2016	CLOSED on 5/23/2016 Terry reported his findings at the May 2016 Vestry Meeting
2016-4	Ask Renee to get additional quotes for emergency defibrillator systems. Discuss with the Lucente family about the possibility of using the memorial fund for this system.	R. Warlow	R. Warlow	4/26/2016 DUE: 5/23/2016	CLOSED on 5/23/2016
2016-5	Conduct additional research on emergency	R. Warlow	P. Jackson	4/26/2016 DUE: 5/24/2016	CLOSED on 5/23/2016

