

"Perfect Love Casts Out Fear"

Christ Episcopal Church Vestry Meeting Minutes

March 28, 2017

7:00 p.m.

New Brick

Members Present: Jan Deboissiere, Dione Mahoney, J.B. Hanson, Ron Couch, Sonni Aribiah, Steve Alpern, Duane Smith, Glenda Sanchez, Paula Rees, Michael Humkey, Shari Underwood, Preethi Jackson, George Toth

Members Absent: Fr. John Stonesifer, Terry Hurford

The evening begins at 6:45 pm in New Brick with a meditation from Sonni Aribiah. Dinner was provided by Preethi Jackson and Sonni Aribiah.

The Senior Warden, Sonni Aribiah, called the meeting to order at 7:05 pm.

Minutes (attached):

Motion- To accept the minutes of the February 2017 Vestry meeting was seconded and approved unanimously with no abstentions.

Corrections: none.

Correspondence:

- A letter of thanks from Andy DeLong, the treasurer of FISH of Howard County. FISH thanked Christ Church for its donation of \$458.00 on 12/16/2016. The money will go towards specific needs of neighbors in Howard County.
- A thank you note from visiting Virginia Tech Students.
- A Letter of Resignation from Fr. John Stonesifer. Fr. Stonesifer's ministry at Christ Church will conclude on Sunday, April 16th.

Treasurer's Report (attached):

We know that large maintenance repairs loom ahead and we've started a NB Roof Reserve and PH Roof Reserve to help structure for better long term maintenance funding. However, we still need to pay the bills now. In

February, we fell a bit behind and needed to use part of our Cash reserve, but we can make it up!

A brief discussion on the Treasurer's report was held.

Motion-To accept the February Treasurer's report for audit was seconded and approved unanimously with no abstentions.

Review of Items Presently Before the Vestry

- 2015 Financial Audit (Terry) – No update this month.
- Site Evaluation Update (Sonni) – A brief update on the status of the report was provided. A list of potential Buildings & Grounds Committee members was circulated and discussed. Mary Keith and Glenda Sanchez will be calling members in the upcoming weeks to invite these parishioners to serve on this committee. A short discussion was held.
- Rectory Renovations (Steve) – The Vestry discussed an aggressive timetable (early June) to get the Rectory ready for a new rector later this year. There are many different tasks that must be completed but only a subset of tasks are required to make the Rectory "viewable". There was some discussion pertaining to whether or not all the items on the work list needed to be completed before showing the property to candidates. George agreed to put together a proposal package for all repairs to be discussed at the next meeting. A rectory work day could be scheduled for May.
- Daryl Davis Visit (Sonni) – The Vestry discussed Mr. Davis's visit.
- Closure of ministry w/Dr. Stonesifer (Sonni) – Sonni discussed possibility of planning an event on Palm Sunday to thank Fr. Stonesifer for his time and ministry at Christ Church. Donna Campagna has volunteered to organize the event.
- The Rev Earl Mullins (Sonni) – A short discussion was held about the incoming interim rector.
- Discernment Report (Steve) – Steve Alpern updated the Vestry on the status of the search process. Topics covered: Discernment Workshop Sessions, Holy Cow Survey, milestones, Parish Portfolio. The Vestry will have to make a decision on the new rector's salary range by the April 2017 meeting.

Executive Session:

There was no Executive Session this meeting.

The Vestry adjourned for dessert at 7:45 pm

The Vestry returned from dessert at 7:57 pm

New Business:

- Vote to direct Good Friday offerings: Province of Jerusalem & the Middle East (tradition)

Motion- To direct the Good Friday offerings to the Province of Jerusalem & the Middle East was seconded and approved unanimously with no abstentions.

- Christ Church approached about Counseling Center – An outside organization is requesting space to set up a Counseling Center in Christ Church. A proposal will be circulated amongst the Vestry. A vote will be held next month.
- Rectory Committee/updates -
- Additional Committees -
- Notice of work on drainage pond – George Toth provided a brief update on this issue. A county inspector noticed that the drainage pond on the Christ Church property has a number of small violations that need to be addressed. These issues can be easily handled by the Church. A major, long term issue associated with a drainage pipe was also identified. That repair will be folded into long-term capital planning.

Sexton Report (attached):

The Vestry carefully considered and reviewed, but did not discuss, the Sexton's report.

These topics were included in the report:

- **Sprinkler System Repair and Inspection in NB**
- **Storm Pond Issues**
- **Spring Property Day is April 1st**
- **Volunteer Help**

Ministry Coordinator's Report (attached):

The Vestry carefully considered and reviewed, but did not discuss, the Ministry Coordinator's report.

Motion- To accept the program reports was seconded and approved unanimously with no abstentions.

Other Business:

A discussion regarding repasts at Christ Church was held. Questions have been raised related to perceived inequalities and inconsistencies among repasts hosted at the Church. A committee, empowered by specific guidelines sanctioned by the Vestry, may need to be formed to address any real or perceived disparities. Several scenarios involving hypothetical funerals and major surgeries for Sonni Aribiah were posed to highlight possible paths forward. The merits of a minimum standard provided by the church were discussed. Sonni Aribiah has volunteered to approach the Parish Coordinator to explore the formation of a new, Repast Committee.

Next Meeting: April 25, 2017

- **Dinner:** Paula, Duane
- **Meditation:** - Dione Mahoney
 - **Information Table:** March – Paula Rees
April – Duane Smith
May – Jan DeBoissiere

Meeting adjourned at 8:40 PM with the Lord's Prayer said in unison by the Vestry.

Respectfully submitted,

Ron Couch,
Registrar

Action Items

Item	Description	Assigned By	Assigned To	Date Assigned	Status
2015-8	Wardens and the Rector to meet with the Friends of Old Brick Executive Committee to discuss plans for the future financial structure of the FoOB organization	Fr. Richard	Fr. Richard, Wardens	8/25/2015 DUE: 12/15/2015	(Open) Rector recommends that the fund is kept separate and remain under control of the Wardens. 10/27/2015
2016-1	Contact a licensed home inspector to visit and assess the Rectory	R. Warlow	D. Campagna	3/29/2016 DUE: 4/26/2016	CLOSED on 5/24/2016 Donna has contacted an inspector who will evaluate the property on 5/2/2016
2016-2	Investigate and report options for charitable uses of the Rectory. Report progress at the next Vestry meeting.	R. Warlow	T. Hurford	3/29/2016 DUE: 4/26/2016	(Open) Terry has been soliciting parishioners to serve on a special subcommittee
2016-3	Terry Hurford to investigate a negative expense on the Special Designated Funds Report	R. Warlow	T. Hurford	4/26/2016 DUE: 5/23/2016	CLOSED on 5/23/2016 Terry reported his findings at the May 2016 Vestry Meeting
2016-4	Ask Renee to get additional quotes for emergency defibrillator systems. Discuss with the Lucente family about the possibility of using the memorial fund for this system.	R. Warlow	R. Warlow	4/26/2016 DUE: 5/23/2016	CLOSED on 5/23/2016
2016-5	Conduct additional research on emergency	R. Warlow	P. Jackson	4/26/2016 DUE: 5/24/2016	CLOSED on 5/23/2016

